



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Office of the Secretary
Elliptical Road, Diliman
Quezon City 1100 Philippines

January 2, 2001

MEMORANDUM

**TO: All Shipping Lines/Companies/ Agents
All Airlines Companies
Others Concerned**

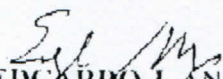
FROM: The Department of Agriculture Secretary

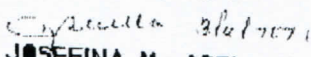
**Subject: Procedure on Payment of Overtime Services, Meals,
Transportation, And Other Expenses of DA Quarantine
Personnel**

In accordance with existing DA Quarantine rules and regulations, you are hereby reminded that payment of Overtime Services, Meals, Transportation, and Other Expenses incurred by the Quarantine Personnel must be made directly in the name of the Chief Quarantine Officer /Personnel of the Unit/Station/Port concerned.

The Chief Quarantine Officer/Personnel shall then disburse the payment made to the Quarantine Personnel who rendered the service.

Be guided accordingly


EDGARDO J. ANGARA
Secretary

CERTIFIED COPY

JOSEFINA M. ABELLA
Officer-in-Charge
Records Division
Department of Agriculture